

# DRAFT

## CYNGOR CYMUNED CAPEL CURIG COMMUNITY COUNCIL.

Minutes of AGM held at 7.30pm on Wednesday 1<sup>st</sup> May 2024

### **Election of Officers:**

The Clerk took the Chair.

He invited proposals for the Chair of Capel Curig Community Council. Gethin P Davies was proposed and agreed by all present.

Proposals for the post of Vice Chair were invited. Marion Lloyd Roberts was proposed and agreed by all present.

Chair Gethin Davies proposed that Peter Smith should remain as Clerk – agreed by all.

### **Minutes of regular Community Council Meeting held at 7.40pm on Wednesday 1<sup>st</sup> May 2024**

**Present:** Gethin P Davies – Chairman  
Marion Lloyd Roberts – Vice Chair  
Rachael Roberts  
Shan Ashton  
Robin Kennedy Reid  
Dylan Griffiths  
Peter Smith – Clerk

**Apologies:** Cllr Liz Roberts  
Elwyn Jones

**Minutes:** The draft minutes of the meeting held on Wednesday 6<sup>th</sup> March 2024 were approved without amendment.

### **Matters Arising:**

**Playground:** SA reported that the project was more or less complete except for the entrance gates and a retaining wall all of which Conwy are dealing with

**Streetlights:** Nothing new to report. Ongoing

### **Sewage outflow at Bryn Glo:**

Clerk said he had received the following letter from Dŵr Cymru on 27<sup>th</sup> March advising us that Dŵr Cymru had completed their work. Clerk said he had sent a photograph of the drain cover taken on 13<sup>th</sup> March. It remains to be seen if Dŵr Cymru have resolved the situation.

*Hello Peter,  
Hope you are well.*

*Following my last email about our work in Capel Curig I'm pleased to let you know that we have now completed all the work on the properties – taking surface water out of the waste network. We still need to finish resurfacing works in Tyn-y-Coed Hotel carpark where we had our compound but we will do this when the owners are happy for us to carry out the work after their refurbishment.*

*We will of course continue to monitor the Bryn Glo manhole to assess the impact of the completed work for the next few months and will continue to attend site following significant rainfall in the area.*

*Thank you for your support during this work in Capel Curig.*

Following the submission of the photograph as mentioned above Dŵr Cymru had written again:-

*Hello Peter – I have passed on the photo and info for the team to investigate. The team attend site, but due to the time that had passed found all to be working as it should be. The weather on the day was heavy rain with 60mm in 12 hours in Capel Curig.*

*I would encourage anyone that sees the manhole (or any manhole) surcharging that they call us on our 24 hour number 0800 085 3968 as we need to investigate the matter when it happens to check if there is anything such as a blockage creating the surcharge. Receiving the information a few weeks later unfortunately doesn't give us that opportunity.*

*I will let you know if our investigation reveals a cause for the surcharge.*

### **Public Toilets Capel Curig – Possible pay and display and extend 30mph limit towards Betws y Coed:**

Clerk reported he had written to MNMTRA on the subject 11<sup>th</sup> December, and he had received a reply 28<sup>th</sup> March 2024. Not very positive reply.

In the meantime, Clerk had met Janet Finch Saunders at her office on 15<sup>th</sup> March – she had promised to approach Ken Skates and had written to him. Reply received 1<sup>st</sup> May and not considered at the meeting.

Reply from NMWTRA attached to these minutes.

The whole topic to be put on the Agenda for next meeting.

### **Go Safe Training:**

No further progress to report. Both SA and RR had not been able to progress the matter.

**Information Board** by Bryn Glo Café - Chair will repair as soon as possible

### **Motorcycles on Footpath Number 32**

Clerk had written to Peter Rutherford at SNP on 7<sup>th</sup> March on the topic but to date no reply.

**Planning:**

Application Number NP4/13/LB98B – St Julietta’s Church – replacement of floor. The consultation period now closed (17<sup>th</sup> April 2024) Matter had been discussed at previous meeting and there were no objections raised.

Application Number NP4/13/39J – Bryn Tyrch Chalet – Retrospective for erection of workshop. The consultation period has now closed (21<sup>st</sup> April 2024)

Clerk said he had experienced difficulties getting onto the SNP website and therefore had not been able to send the usual link to councillors.

**Shepherds Hut in woodland near Deunant**, Capel Curig LL24 0DS. Clerk said following a discussion with SNP Officer, Rhydian Roberts, he stated there may well be an appeal against their decision to have the hut removed and we should revisit the situation July time if the hut had still not been removed.

**Audit Wales investigation:** Clerk advised the Council that Audit Wales had written to him 22<sup>nd</sup> April advising us that while they were not satisfied with our historic responses, they had signed off all our previous year end accounts up to March 31<sup>st</sup> 2023. This Council still now needs to post on our website and public notice boards for 14 days the ‘Notice of Conclusion of Audit and right to inspect the annual return’. Clerk said notices would be posted 2<sup>nd</sup> May 2024 Clerk also said he was expecting an invoice from Audit Wales for the investigation and preparation of accounts for the years when accounts were not submitted. Clerk said he had requested invoice ASAP so the amount could be added to and considered for our draft budget.

**Clerks update:****Road Pont Cyfyng – Ty Hyll**

Clerk reported that Conwy (Brian Jones) had spent considerable time maintaining the ditches along this road and an excellent job had been done.

**Visit from SNP Officers.**

Clerk reported he had received a visit from Gwenno Jones and Angela Jones on 21<sup>st</sup> March. This was part of a scheme whereby they are visiting all clerks in the Park area.

One topic which was discussed was the improved T10 bus service. Clerk had emphasised that people need to know about the service – leaflets had arrived, and Clerk has distributed leaflets to most campsites, organisations etc along the A5 to Llyn Ogwen. People without exception had welcomed the information. Clerk had requested additional copies to the leaflets.

There had been a complete lack of communication from Conwy Council despite them being included in all correspondence. Of particular concern was the complete lack of any information in two bus stops by Llyn Ogwen.

**Councillors Allowances Claims forms:**

These forms were given to each Councillor for them to complete individually. Clerk said completed forms must be returned to him by 31<sup>st</sup> March 2025

### Confirmation of Payments and approval 2023/24 accounts:

The following payments were approved by Council members. Extract from HSBC bank statement reproduced below.

Date	Type	Description	Amount	Balance
18 Apr 2024	CHG	TOTAL CHARGES TO 27MAR2024	-8.00	5796.47
16 Apr 2024	CR	CONWY COUNTY BOROU	1167.00	5804.47
08 Apr 2024	BP	Zurich Municipal 3699128/532363158	-220.21	4637.47
08 Apr 2024	BP	Formston Trees 1225	-165.00	4857.68
01 Apr 2024	BP	One Voice Wales 7830	-38.00	5022.68
01 Apr 2024	BP	One Voice Wales Capel Curig Commun	-45.00	5060.68
20 Mar 2024	CHG	TOTAL CHARGES TO 27FEB2024	-8.00	5105.68
11 Mar 2024	BP	One Voice Wales Invoice 7737	-38.00	5113.68
07 Mar 2024	BP	Carol Metcalfe From Capel Curig	-50.00	5151.68
07 Mar 2024	BP	Peter V Smith Clerk Salary 2023	-700.00	5201.68

The Council is £5022.68 in credit

Two entries of £38.00 are for online Councillor Training – both Rachael Roberts

### Annual Audit 2023/24

Clerk advised Members that this year we would be subject to Full Audit. Clerk had prepared everything which were examined by council members and approved and signed off by the Chair to be submitted to Audit Wales for scrutiny.

Mr M B Coulthard, Cae Gwegi was an independent person who has examined the papers and felt happy to sign them as being accurate after some comments regarding the date order of some entries.

Councillors were given a spreadsheet of our income and expenditure during the last financial year, and this was approved by Council.

Clerk had prepared an outline budget for 2024/25 as required. This was approved by Council.

Clerk had prepared a report on our activities for the last year, and this was approved by Council.

- Capel Curig Community Council currently has reserves of £5796.47
- £2150 is prepayments already received for burial spaces in previous years.
- Anticipated expenditure during the forthcoming year is as follows:

Grass Cutting at cemetery	£1600
Clerks exps – Postage/stationery	£60
Donations	£100
Hire of Community Rooms	£120
Councillor Training	£380
Insurance	£250
Bank Charges	£100
British Legion	£25
Clerks salary	£700
Web hosting & Technical advice	£70
Possible Election	£350
One Voice Wales Subs	£45
Stand at local carnival	£100
Audit Wales fees	Unknown at date of meeting
Repairs at cemetery car park. Estimate £720	To be considered when above figure is known
<b>ESTIMATED TOTAL</b>	<b>£3900.00 +</b>

We requested a precept of £3500 from Conwy County Borough Council which was granted.

The council have considered the above and consider the figures are appropriate.

The main risks we foresee are: -

- Major damage to boundary wall at cemetery
- Major damage to bus shelter either by vandalism, traffic incident or storm damage.
- An election for a contested councillor vacancy

Clerk said the Audit Notice for electors rights would be displayed from 17<sup>th</sup> June with accounts being available between 1<sup>st</sup> and 26<sup>th</sup> July 2024

### **Public Footpath Signage:**

Clerk reported that many signs were in poor condition. He had met with SNP Warden Alan Pritchard on 1<sup>st</sup> April and new signs have been ordered via Chris Roberts at Conwy. Mr Roberts confirmed on 3<sup>rd</sup> April he would be happy to supply the necessary replacement signs, however on 18<sup>th</sup> April Alan Pritchard had advised the Clerk that he had received the replacement signs but at the moment he was having to take some off work and hence the work would be delayed.

**Height restriction and Pay & Display at SNP Car Park, Joe Browns Shop**

Clerk had contacted Dillwyn Roberts and Jonathan Cawley. Mr Cawley had replied on 2<sup>nd</sup> April stating that it was a very sensitive topic however he promised to raise the matter at the next Management Team meeting on 15<sup>th</sup> April and get back to me.

**Cycling Event:**

Clerk said he had received notification of a cycling event starting at Bryn Tyrch Farm: -

*'I would like to notify the Community Council of a cycling event taking place on 18<sup>th</sup> May. We will be starting at Bryn Tyrch Farm at 8.00am and heading east to Betws y Coed to enjoy the forest trails*

*If you would like and more information don't hesitate to get in touch*

*Dan*

*Glorious Gravel'*

This is a link to the event:-

<https://gloriousgravel.com/product/gravel-sportives/snowdonia-gravel-epic/>

**Plastic Free Betws y Coed and District:**

Clerk outlined the communications he had had from this group. Clerk said he would email members the information he had received and we would formally put their proposal on our Agenda at the next meeting.

**AOB:**

SA said the condition of the A5 through Capel Curig was poor.

DG said the large mobile electronic warning signs on the A5 were offensive.

Clerk to write to the authorities.

MLR said this year's xCarnifal would be on 6<sup>th</sup> July 2024. She also said that the Siabod Race would come back under the committee's control.

**Date of Next Meeting:**

**Wednesday 26<sup>th</sup> June 2024 at 7.30pm**